



APPLICATION FOR TENANCY

PLEASE:

1. Fill in Application Form
2. Attach ID (Passport or Driver's Licence)
3. Supply any other supporting documentation

METHOD OF SUBMISSION:

Email application and documents to shenksrealty@optusnet.com.au

OR

Fax to 9958 0075

OR

Drop off at 1/155 Sailors Bay Road, Northbridge 2063

Regards

A handwritten signature in black ink, appearing to read "Mary Yapoudjian".

Mary Yapoudjian
Licensee
Shenks Real Estate
0416 27 43 27

**APPLICATION FOR TENANCY
SHENKS REAL ESTATE PTY LTD**

PROPERTY ADDRESS _____

Proposed Commencement Date ____/____/____ Rent _____

PERSONAL DETAILS

Full name _____ D.O.B. ____/____/____

Present address _____
_____ Postcode _____

Phone (W) _____ (H) _____

Fax (W) _____ (H) _____

Email _____ Mobile _____

Vehicle Registration _____ Driver's Licence No. _____

Passport Number _____

EMPLOYMENT HISTORY

Occupation _____

Employer's Name _____

Employer's Address _____ Postcode _____

Phone: Work _____ Mobile _____

Fax _____ Email _____

Period of employment _____ Employer's Phone No. _____

Net weekly wage \$ _____

TENANCY HISTORY

Current Landlord/Agent _____ Phone _____

Length of Tenancy _____ Rent pw _____ Reason for moving _____

Previous Landlord/Agent _____ Phone _____

Address of Previous Premises Rented _____

Length of Previous Tenancy _____ Rent pw _____

OCCUPANT DETAILS

Number of Persons Who Will Occupy Premises _____

Adults _____ Children _____ Age of Children _____

Pets: Yes/No If Yes, number and type _____

Smoker(s): Yes/No

APPLICANT SIGNATURE _____ Date _____

**PLEASE FAX COMPLETED FORM TO 9958 0075
or EMAIL TO shenksrealty@optusnet.com.au**

APPLICATION

I, the Applicant hereby apply for approval by the owner of the Premises referred to in this form to become the tenant of those Premises on the terms and condition contained in this form and in the Residential Tenancy Agreement to be drawn up by the owner’s Real Estate Agent.

HOLDING FEES FOR APPROVED APPLICANTS

In accordance with Section 24 of the Residential Tenancies Act 2010, it is hereby acknowledged that the taking of the Holding Fee referred to in this Application for Tenancy Form is subject to the following conditions:

The applicant, if approved, will pay a Holding Fee of \$_____ equivalent to _____ days rent to hold the Premises in favour of the Applicant for a period of _____ days from ____/____/_____ to ____/____/_____ or as varied in writing.

1. If the Applicant has paid a holding fee, the landlord must not enter into a residential tenancy agreement for the residential premises with any other person within 7 days of payment of the fee (or within such further period as may be agreed with the tenant) unless the tenant notifies the landlord that the tenant no longer wishes to enter into the residential tenancy agreement.
2. A holding fee may be retained by the landlord only if the tenant enters into the residential tenancy agreement or refuses to enter into the residential tenancy agreement.
3. A holding fee must not be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement because of a misrepresentation or failure to disclose a material fact by the landlord or landlord’s agent.
4. If a residential tenancy agreement is entered into after the payment of a holding fee, the fee must be paid towards rent.
5. A tenant cannot be asked to pay a holding fee unless the tenant’s application has been approved by the landlord and the holding fee does not exceed 1 week’s rent of the residential premises.

Details of any repairs or other work to be carried out by the Landlord:

Have you made a application for accommodation in any social housing, as defined in the Residential Tenancies Act 2010 or aged care facility? YES / NO If YES, date application made ____/____/____

I, the Applicant, do solemnly and sincerely declare that I am not a bankrupt or an undischarged bankrupt and affirm that the above information is true and correct.

I have inspected the above mentioned Premises and wish to take a tenancy for such Premises for a period of _____ weeks, at a rental of \$_____ per week and that the rental to be paid is within my means. I undertake to pay rental bond in cash or as requested upon the signing of a Residential Tenancy Agreement.

I/We, _____
Trading as _____

the Real Estate Agents, acting for the owner of the above Premises acknowledge receipt of the above Application and if the Applicant is approved to also prepare within the holding period, if any, a Residential Tenancy Agreement/ Lease of the Premises.

PRIVACY POLICY

The Personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the Application and to manage the tenancy. Personal information collected about the Applicant in this Application and during the course of the tenancy if the Application is successful may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

NOTICE TO PROSPECTIVE TENANTS

The availability of telephone lines; internet services; analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant(s) and the tenants should make their own enquiries as to the availability and adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own enquiries.

APPLICANT'S SIGNATURE _____ **Date** ____/____/____

REAL ESTATE AGENT'S SIGNATURE _____ **Date** ____/____/____

Note: A copy of this document shall immediately after signing be delivered to the Applicant for retention.